



Village of
Glenwillow

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers

January 2, 2014 – 7:30 pm

Mayor Mark A Cegelka presiding

The Mayor, Mark A Cegelka called the meeting to order at 7:30 p.m. and all present said the Pledge of Allegiance.

SWEARING IN CEREMONY:

Mayor Cegelka introduced Bedford Municipal Court Judge Brian J. Melling. Judge Melling swore in Mayor Cegelka for his four year term starting January 1, 2014. Jeff Adie, John Baca, Don Banas, Eric Johnson, Gurvis Smith, and Larry Sylver were all sworn in as Council Members for a two year term starting January 1, 2014. This is the seventh swearing in of Mayor and Council Judge Melling has performed for the Village.

Present: Jeff Adie, John Baca, Don Banas, Eric Johnson, Gurvis Smith, Larry Sylver

Others Present: Finance Director John Veres, Engineer Don Sheehy, Chief Robert Hagquist, Service Director Sam Scaffide, Building Commissioner Mike Skvasik, and Clerk of Council Lori Pepera

Guests: Judge of the Bedford Municipal Court Brian J. Melling, Western Reserve Land Conservancy Director of Projects Sara Ryzner

COUNCIL ORGANIZATIONAL MEETING:

- For the purpose of appointing Vice Mayor and Council Representative to Planning Commission.

Motion by Eric Johnson, seconded by Jeff Adie to elect John Baca as Vice Mayor.

**Roll Call: Yeas—Adie, Banas, Johnson, Smith, Sylver
Abstain- Baca
Nays—None**

5 yeas – 0 nays

1 Abstain

Motion carried

Motion by Jeff Adie, seconded by John Baca to elect Eric Johnson as Council Representative to the Planning Commission.

**Roll Call: Yeas—Adie, Baca, Banas, Smith, Sylver
Abstain- Johnson
Nays—None**

**5 yeas – 0 nays
1 Abstain
Motion carried**

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of December 18, 2013, were approved as presented.
(Baca/Sylver)

Roll Call: Yeas – Baca, Banas, Johnson, Sylver
Abstain- Adie, Smith
Nays – None

4 yeas – 0 nays
2 Abstain
Motion carried

PAY ORDINANCE

2014-1-1

No Pay Ordinance

CORRESPONDENCE & MAYOR'S REPORT:

The following were attached in the Mayor's packet:

- A copy of the Mayor's Court Report for the month of December 2013.
- A copy of the Building Department Report for the month of December 2013.
- A copy of a check in the amount of \$3,945.03, received from Republic Services, for the month of November 2013.
- A copy of a check in the amount of \$13.53 received from the River Valley Paper Co. for the recycling of paper for the month of October and November.

- A copy of the Building Department status report for December 2013 to *Mayor Cegelka* from *Mike Skvasik* showing the following up-dated information;
Foreclosures and Rentals dated December 2013
- A copy of a letter dated December 26, 2013, from Edward J. Hren, Oakwood Village Engineer, sent to the Oakwood Village Board of Council, in reference to the Richmond-Pettibone Roundabout Landscaping Project Bids.
- A copy of an email Mayor Cegelka received from Mike Henry in reference to conversations he had with Ms. Sara Ryzner with the Western Reserve Land Conservancy. There is an opportunity for the Village to apply for funding for the "Clean Ohio Conservation Fund" to purchase two properties along Richmond Road.
- A copy of Ordinance No. 2012-11-84 showing the fixed compensation for the members of Council starting January 1, 2014.
- A copy of Ordinance No. 2012-11-85 showing the fixed compensation for the Mayor starting January 1, 2014.
- A copy of the Christmas Party Expenses for the Annual Village Christmas Party held on December 18, 2013. Two hundred guests and employees attended the party.
- A copy of a letter Mayor Cegelka received from resident Rosemarie Hojdarova, filled with compliments for the wonderful Christmas celebration.
- The Village Food Drive collection went very well; we were able to fill six baskets of food for needy families here in the Village.

FINANCE DIRECTOR JOHN VERES:

- Finance Director John Veres explained to Council Members that do to the changes at OPERS, Council Members will be paid bi-weekly to ensure proper service credit is given.

ENGINEER DON SHEEHY:

- Don Sheehy, Engineer representing Chagrin Valley Engineering had no report.

POLICE CHIEF ROBERT HAGQUIST

- The Shop with a Cop Program had another successful year. Glenwillow was able to take 6 children on a shopping spree to Wal-Mart. Special thanks was given to Council, Calvetta Brothers Floor Show, Marous Brothers, Kids Country Child Care, and Jerald and Laurie Hoover for their significant contributions.

BUILDING COMMISSIONER MIKE SKVASIK:

- Building Commissioner Mike Skvasik announced there will be an ARB Meeting at 5:30PM and a Planning Commission Meeting at 6:30PM on January 8, 2014.

SERVICE DIRECTOR SAM SCAFFIDE:

- Service Director Sam Scaffide reported he and Peggy Spraggins will be meeting with representatives from Republic Services regarding the Trail Plan. The representatives from Republic Services will be presenting a few different ideas of how to connect the trail into Summit County.
- Sam is still pursuing some type of building or barn to be able to store the Village's own salt supply along with the cost of a loader for salt.
- The Service Department is in the process of turning off the Christmas lights. They will start removing the lights when the weather gets better.
- Sam passed out a copy of the Service Department monthly report for the month of December 2013.

NEW BUSINESS:

2014-1-2 Ordinance	<p>An Appropriation Ordinance to provide for funds for expenditures of the Village of Glenwillow for the Fiscal Year beginning January 1, 2014 and ending December 31, 2014 and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none">• Motion to suspend 3 reading rule (Johnson/Adie) Roll Call: Yeas—Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried• Motion to approve. (Adie/Johnson) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Ordinance carried
2014-1-3 Ordinance	<p>A Ordinance accepting the proposal of Environmental Design Group and authorizing the Mayor to enter into an agreement with Environmental Design Group for Landscape Architectural and Planning Consultation Services and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none">• Motion to suspend 3 reading rule (Sylver/Banas) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried• Motion to approve. (Banas/Baca) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Ordinance carried

<p>2014-1-4</p> <p>Ordinance</p>	<p>An Ordinance confirming the appointment of Jerald E. Hoover to the Planning Commission and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> <p>Motion to suspend 3 reading rule (Sylver/Adie)</p> <p>Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver</p> <p>Nays—None</p> <p>6 yeas – 0 nays</p> <p>Motion carried</p> <p>Motion to approve. (Adie/Banas)</p> <p>Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver</p> <p>Nays—None</p> <p>6 yeas – 0 nays</p> <p>Ordinance carried</p>
<p>2014-1-5</p> <p>Ordinance</p>	<p>An Ordinance amending section 131.02 of the Codified Ordinances and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> <p>Motion to suspend 3 reading rule (Baca/Johnson)</p> <p>Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver</p> <p>Nays—None</p> <p>6 yeas – 0 nays</p> <p>Motion carried</p> <p>Motion to approve. (Johnson/Baca)</p> <p>Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver</p> <p>Nays—None</p> <p>6 yeas – 0 nays</p> <p>Ordinance carried</p>

<p>2014-1-6 Ordinance</p>	<p>An Ordinance establishing the current Glenwillow Employment, Compensation, and Benefits schedule by amending Ordinance No. 2012-7-55 and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Baca/Sylver) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve. (Baca/Johnson) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Ordinance carried
<p>2014-1-7 Ordinance</p>	<p>An Ordinance providing for the employment of Chagrin Valley Engineering, LTD., as the Engineer for the Village of Glenwillow, Ohio, for the two year term, beginning January 1, 2014 and ending December 31, 2015, establishing duties, fixing compensation and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Baca/Sylver) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve. (Adie/Johnson) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Ordinance carried

<p>2014-1-8 Ordinance</p>	<p>An Ordinance authorizing the Mayor to enter into a contract with Lifeline Systems Company for sponsorship of up to 15 monthly Lifeline Programs for elderly or infirmed residents of the Village and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Johnson/Banas) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve. (Banas/Baca) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Ordinance carried
<p>2014-1-1 Resolution</p>	<p>A Resolution authorizing the Mayor to submit a Clean Ohio Grant Application for the purchase and protection of the Tinker’s Creek Preservation Project and for the submission of a Clean Ohio Recreation Trail Fund Application and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Smith/Baca) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve. (Banas/Johnson) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Resolution carried

<p>2014-1-9</p> <p>Ordinance</p>	<p>An Ordinance confirming the appointment of Lori Pepera as Clerk of the Mayor's Court of the Village of Glenwillow and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Johnson/Baca) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve. (Sylver/Adie) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Ordinance carried
<p>2014-1-10</p> <p>Ordinance</p>	<p>An Ordinance confirming the appointment of Michael J. Skvasik as Inspector of Buildings of the Village of Glenwillow and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Adie/Baca) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve. (Banas/Johnson) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Ordinance carried

2014-1-11	<p>An Ordinance confirming the Mayor's appointment of Stephen M. Klonowski to serve as Law Director of the Village of Glenwillow for the term beginning January 1, 2014 and ending on January 31, 2014, describing duties, fixing compensation and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> <p>Motion to suspend 3 reading rule (Johnson/Banas) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried</p> <p>Motion to approve. (Sylver/Adie) Roll Call: Yeas— Adie, Baca, Banas, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Ordinance carried</p>
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Western Reserve Land Conservancy Director of Projects Sara Ryzner explained Resolution No. 2014-1-1 on the agenda this evening. WRLC had the opportunity to submit a Clean Ohio Conservation Fund Application on behalf of the Village of Glenwillow. The application is due January 10, 2014. A decision will be made by April 30, 2014 whether the application has been approved. This involves acquiring 18 acres of land on Richmond Road, West of the Metro Park. (805 Richmond Road) Two parcels are located there. The Grant will give financial assistance to the Village for its Tinkers Creek Preservation Project and for the protection of the area for a trail that would connect Richmond Road to Pettibone Road. WRLC was approached by the owners of the parcels in 2007 and have recently come to an agreement to acquire the land.

Councilman Adie thanked the Service Department, Building Department and Clerk of Council Lori Pepera for all of their hard work in 2013.

Councilman Adie scheduled a Personnel Committee Meeting on January 15, 2014 at 6:30 p.m.

Councilman Sylver scheduled a Recreation Committee Meeting to be held February 5, 2014 at 6:30 p.m.

Councilman Sylver reported in the Recreation Committee Meeting held this evening. Discussions took place regarding the 2014 Concert Season. He welcomed Jeff Adie and Gurvis Smith to the Committee and thanked Don Banas and Eric Johnson for serving on the Committee in the past.

Councilman John Baca requested Building Inspector Mike Skvasik ask owner of the wagon sitting at the bottom of the hill, near the street on Richmond Road, to remove it.

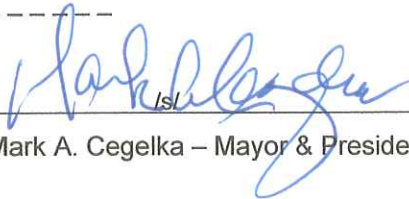
Councilman Smith scheduled a Building & Housing Committee Meeting to be held January 15, 2014 at 6:00 p.m.

Mayor Cegelka reported he was approached by Mayor Lansky of Maple Heights to help out in the Finance Department until he is able to fill the position of Finance Director. Mayor Cegelka has agreed to help out for no more than two months.

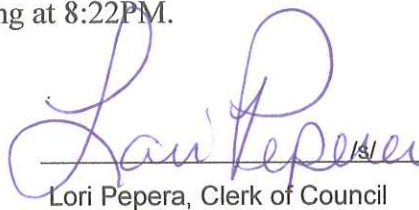
CITIZEN PARTICIPATION:

There being no further business to come before Council, motion by Jeffrey Adie, seconded by Gurvis Smith to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 8:22PM.



Mark A. Cegelka – Mayor & President of Council



Lori Pepera, Clerk of Council